



Stephen R. Reed, Mayor  
and  
Harrisburg City Council

# Easement Application

**\$100.00 Filing Fee Required**

This application will not be accepted if any  
portion of this application is not completed.



Department of Building and  
Housing Development  
Phone: 255-6552

Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Application Number: \_\_\_\_\_

Address of Subject Property: \_\_\_\_\_ Zone: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_ - \_\_\_\_\_

Fax Number: (     ) \_\_\_\_\_ - \_\_\_\_\_

Type of Easement:

Reason for Request

- ☐ Utility
- ☐ Handicap Access Ramp Easement
- ☐ Easement for Building Projects
- ☐ Other (Please specify)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach the following to this application:

- ☐ Area/location/site plan to scale ("8½ x 11" or "11 x 17")
- ☐ Proof of ownership of subject property

\_\_\_\_\_  
Applicant's Signature

## For Departmental Use Only

Reviewed By:	Approved	Not Approved
<input type="checkbox"/> Police Bureau:	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Fire Bureau:	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Building Inspector:	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> City Engineer:	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Planning Bureau:	<input type="checkbox"/>	<input type="checkbox"/>

Circle appropriate: **Approved** **Denied**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Conditions of Approval:

## ACKNOWLEDGMENT

COMMONWEALTH OF PENNSYLVANIA       :  
   :  
COUNTY OF DAUPHIN                    :  
   :

SS:

On this, the     day of                     , 200   , before me, the undersigned officer a Notary Public in and for the Commonwealth of Pennsylvania, personally appeared

known to me or satisfactory proven to be the person whose name is subscribed to the approved Easement Application, and acknowledged that he/she is authorized and did execute and sign this Easement Application for the purpose therein contained.

IN WITNESS WHEREOF, I hereto set my hand and official seal.

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Notary Public

MY COMMISSION EXPIRES: